

**8300 INDIVIDUAL ID INFORMATION FORM**

Cash payments received in excess of \$10,000 per term must be reported to the Internal Revenue Service.

Cash payments include any combination of the following items: currency, coin, cashiers checks, money orders, travelers checks and bank drafts. If a third party is making a payment for a student, form is completed based on person making the payment, if different than the student.



STUDENT ID \_\_\_\_\_ STUDENT NAME IF PAYER IS NOT STUDENT \_\_\_\_\_

STUDENT TAXPAYER ID \_\_\_\_\_  
SSN, EIN, OR ITIN

PAYER LAST NAME \_\_\_\_\_ PAYER FIRST NAME \_\_\_\_\_ PAYER M.I. \_\_\_\_\_

TAXPAYER ID \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_  
SSN, EIN, OR ITIN

(International students who do not have a US Tax Id need to provide passport or other alien ID -see Identifying Document section below)

ADDRESS (number, street, and apt.) \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

COUNTRY \_\_\_\_\_ OCCUPATION \_\_\_\_\_

IDENTIFYING DOCUMENT (ID) \* TYPE OF ID \_\_\_\_\_  
ID NUMBER \_\_\_\_\_  
ID ISSUER \_\_\_\_\_  
State or Country

**NOTE:** Failure to provide your taxpayer identification number subjects you to a \$50 penalty imposed by the Internal Revenue Service under section 6723 (26 USCS sec. 6723). All payment will be reported to the IRS.

**Under penalties of perjury, I certify that the information provided is true, correct and complete.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Cashier: \_\_\_\_\_

Amt in \$100 bills or higher: \_\_\_\_\_  
Issuer's name & serial number on monetary instruments  
\_\_\_\_\_  
\_\_\_\_\_

**To be completed by cashier if individual from whom cash was received refuses to complete the document.**

I certify that I have requested the identification information from \_\_\_\_\_  
Name of payer

The individual has refused to complete the document and/or provide his/her taxpayer identification number.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Complete additional forms if payment relates to more than one person.

\* **Acceptable identifying documents:** Driver's license, passport, alien registration card, state issued ID card