

## Annual All Funds Budget Schedule - Fiscal Year 2023-24

<b>Chargebacks Process</b>	<b>Start</b>	<b>Finish</b>
Chargeback Kickoff Meeting	11/17/22	11/17/22
FY24 Chargeback Memo to Chargeback Committee Members	11/28/22	11/28/22
Send FY23 Chargebacks to areas to be updated for FY24	11/29/22	11/30/22
FY24 Chargebacks Due Date		12/16/22
Chargeback Committee Meeting	1/12/23	1/12/23
Post approved FY24 chargebacks of OBP website	1/12/23	1/16/23
<b>Tuition/Fee Setting Process</b>	<b>Start</b>	<b>Finish</b>
Fee Request Instruction Memo by CFO		12/16/22
Student Fee Templates distributed by OBP		1/6/23
Student Activity Fee Advisory Board (SAFAB) meetings by Student Affairs	Mid January	Mid January
Student Fee Templates due back from the VPs to OBP		2/3/23
Online Program Fee & Self Support Fees due to OBP		2/21/23
CFO issues a campus-wide notice of the proposed tuition and fee increases-Arbitrator		February
Student Tuition & Fee Hearing-Lookout Room		3/2/23
Executive Budget Committee Meeting		3/2/23
CFO to develop a recommendation for proposed changes to tuition & fees to the President	3/3/23	3/10/23
Student Tuition & Fee Proposal due to SBOE		3/14/23
SBOE Scheduled to approve Tuition & Fees		4/25/23
FY24 Tuition and Fee Schedules distributed and posted to OBP website	5/1/23	5/5/23
<b>Annual All Funds Budget Process</b>	<b>Start</b>	<b>Finish</b>
FY24 Budget Kickoff Memo		12/16/22
VP Offices to send Budget Request to division units/departments		12/16/22
FY24 Business Manager Budget Kickoff Meeting		1/26/23
FY24 Local Budget Templates (based on November close) made available		1/27/23
FY24 Auxiliary Budget Info & Worksheets		1/27/23
FY24 Budget Requests due to VP Offices		2/28/23
Bronco Budget 2.0 Budget Meetings with College Deans' Offices	February	March
Auxiliary Budgets: OBP Meetings with Auxiliaries Units	3/6/23	3/31/23
FY24 Budget Requests due to OBP via VP Offices		3/31/23
FY24 Local Budget Templates due to OBP via VP Offices		3/31/23
FY24 Auxiliary Budget Templates due to OBP via VP Offices		3/31/23
Last Day to Submit FY23 Permanent Budget Transfers		3/31/23
Last day to submit FY24 employee actions for any changes to be reflected in FY24 Budget Books		3/31/23
FY24 Appropriated, Local & Auxiliary budget loaded in OFC	6/26/23	6/30/23
FY24 Budget Books available on OBP website		7/7/23