



**BOISE STATE UNIVERSITY**

**DEPARTMENT OF PUBLIC SAFETY**

### **Steps to pay for parking:**

After parking your vehicle and **taking down your license plate number**, proceed to one of the parking payment machines, located on the corners of the garages.

- 1.) Enter your license plate number (Remember to include all letters and numbers exactly as they appear on your plate).**
- 2.) Select: 1) Purchase Ticket. The name of your event will be listed on the following page.**
- 3.) Use the keypad to select the corresponding number for your event. If you do not see your event on the first page, go to the second page.**
- 4.) After selecting your event name on the appropriate page, you will be charged **\$5.00** for parking. Please insert exact change only, as the payment machines do not give refunds.**
- 5.) You have now completed the registration process and a receipt will print. Please take this receipt with you for your records.**

*If you have any questions concerning these instructions, please contact the Department of Public Safety at 208-426-7275 or [eventparking@boisestate.edu](mailto:eventparking@boisestate.edu)*