

How to | Understand your Account Statement

Campus Recreation Club Sports Program

What is your Account Statement

Your account statement is your banking statement for your club. Club officers will have access to view account statements during their term.

Who updates your Account Statement

The Club Sports Administration, Administration Assistant, and Senior Accountant all have access to update each clubs' account statement. Club Sports Administration updates the account statements as financial transactions occur. The Administration Assistant updates the account statements every Tuesday and Thursday with any transactions complete through Fusion (i.e. Dues, Donations).

Overall Account Statement

The screenshot shows a Fusion accounting software interface for a 'BASEBALL' account. The interface includes a menu bar, a toolbar, and a main data grid. The data grid is organized into columns for 'REVENUE' and 'EXPENSES'. The 'REVENUE' section includes columns for Date, Dues (+), Fundraiser (+), Donations (+), VPSA \$ (+), and Club Sport Allocation. The 'EXPENSES' section includes columns for Professional Fees (-), Travel (-), Equipment (-), Facilities (-), Assoc Dues (-), Apparel (-), and Other (-). The grid shows a beginning balance of 9,553.76 and a total ending balance of 683.80. The interface also shows a navigation bar at the bottom with various filters and a 'Share' button.

REVENUE		EXPENSES										Total	OFC		
Date	Dues (+)	Fundraiser (+)	Donations (+)	VPSA \$ (+)	Club Sport Allocation	Payable to / Description:	Professional Fees (-)	Travel (-)	Equipment (-)	Facilities (-)	Assoc Dues (-)	Apparel (-)	Other (-)	Total	OFC
FY21	9,553.76					Beginning Balance								9,553.76	9,553.76
8/25						Refund: T. Maxwell \$300							(300.00)	(300.00)	(300.00)
9/18/2020						Refund: Brandon Hernandez \$250							(250.00)	(250.00)	(250.00)
9/18/2020						Refund: Carson Hansen \$250							(250.00)	(250.00)	(250.00)
9/23/2020						Refund: Jacob Camarena \$250							(250.00)	(250.00)	(250.00)
9/28/2020						BSN Sports - shorts, tees, and equipment						(1,786.00)		(1,786.00)	(1,786.00)
12/17						Refund: Spencer Sylvester \$250							(250.00)	(250.00)	(250.00)
2/25/2021	50.00					Dues: Radabaugh (Online) \$50								50.00	50.00
3/3/2021	50.00					Dues: Glasple \$50								50.00	50.00
3/5/2021	50.00					Dues: Lord (Online) \$50								50.00	50.00
3/6/2021	50.00					Dues: Kistner (Online) \$50								50.00	50.00
3/7/2021	50.00					Dues: Beach \$50								50.00	50.00
3/9/2021	50.00					Dues: Hurd (Online) \$50								50.00	50.00
3/10/2021	50.00					Dues: Collman (Online) \$50								50.00	50.00
3/11/2021	50.00					Dues: Burns (Online) \$50								50.00	50.00
3/15/2021						BSN: Pants						(552.16)		(552.16)	(552.16)
3/18/2021	150.00					Dues: Smith (Online) \$50, Alvin (Online) \$50, Schulte \$50								150.00	150.00
3/19/2021	100.00					Dues: McDonald (Online) \$50, Schieber (Online) \$50								100.00	100.00
3/20/2021	50.00					Dues: Armitage (Online) \$50								50.00	50.00
3/22/2021	50.00					Dues: Pizzuti \$50								50.00	50.00
3/30/2021	50.00					Dues: June \$50								50.00	50.00
4/12/2021						BSN Sports: Lineup card							(34.97)	(34.97)	(34.97)
4/23/2021						Candlewood Suites		(429.33)						(429.33)	(429.33)
4/28/2021						Hawks Stadium: 12 games Spring semester				(3,600.00)				(3,600.00)	(3,600.00)
5/4/2021						Storey Park - spring rental + lights				(687.50)				(687.50)	(687.50)
5/19/2021						Umpires/D. Davis, Osgood, J. Davis, Chapman, Elkins	(1,280.00)							(1,280.00)	(1,280.00)
	9,553.76	800.00	0.00	0.00	0.00		(1,280.00)	(429.33)	0.00	(4,287.50)	0.00	(2,338.16)	(1,034.97)	683.80	683.80



Revenue Section

REVENUE							Payable to / Description:
Date:	Dues (+)	Fundraiser (+)	Donations (+)	VPSA \$ (+)	Club Sport Allocation		
FY23 Starting Balance	25.40						Beginning Balance
9/8/2022			225.00				O-106506 unsure what deposit is for/from
9/9/2022	500.00						O-106615 L Marlin
9/9/2022	500.00						O-106623 J Wilson
9/14/2022							NCBA Performance Bond
9/14/2022							Travel to Reno 9/24. TA#84376. FINA

Date of Transaction (points to Date column)

Any revenue that was done as a fundraiser (points to Fundraiser (+) column)

Donation of money that was not listed as "Dues" (points to Donations (+) column)

Order number from Fusion with the First Letter of the First Name and the person's Last name (points to Description column)

Expenses Section

Payable to / Description:	EXPENSES							Total:
	Professional Fees (-)	Travel (-)	Equipment (-)	Facilities (-)	Assoc Dues (-)	Apparel (-)	Other (-)	
Beginning Balance								25.40
O-106506 unsure what deposit is for/from								
O-106615 L Marlin								
O-106623 J Wilson								
NCBA Performance Bond	(309.00)							(309.00)
Travel to Reno 9/24. TA#84376. FINAL.		(2,617.39)						
O-107583 M Allison								
O-107798 W Brimhall								
O-108343 J Lord								
O-108449 J Spohr								500.00
Amazon: Pitch Counter			(3.99)					(3.99)

Association/Conference Fees (points to Professional Fees (-) column)

Any facility expenses (points to Facilities (-) column)

Any expense that was used for team apparel (points to Apparel (-) column)

Any expense that was used for equipment (points to Equipment (-) column)

Travel Expenses
There will be an estimate of what that travel will cost. When it is listed as "FINAL" that means the account statement is updated (points to Travel (-) column)



	Estimated Balance:	2,125.25
	Foundation Account (11/1/22):	143.94
	TOTAL	2,269.19

