

Evaluation Questions

How long have you known the applicant? _____

In what capacity have you known this applicant? _____

May we telephone or email you for clarification of comments? Yes No

Please indicate your THOUGHTFUL/SINCERE evaluation of the applicant in the fifteen following areas. If you have no basis for evaluation in any category, please check "No Basis."

1. **Intellectual potential:** Superior Above Expectations Acceptable, Normal Needs Improvement Poor No Basis
2. **Leadership/Initiative:** Superior Above Expectations Acceptable, Normal Needs Improvement Poor No Basis
3. **Technical reasoning:** Superior Above Expectations Acceptable, Normal Needs Improvement Poor No Basis
(mathematical/deductive and critical thinking)
4. **Sense of responsibility:** Superior Above Expectations Acceptable, Normal Needs Improvement Poor No Basis
5. **Social:** Superior Above Expectations Acceptable, Normal Needs Improvement Poor No Basis
(desire/ability to interact positively with people)
6. **Adaptability to stressful situations:** Superior Above Expectations Acceptable, Normal Needs Improvement Poor No Basis
7. **Ability to work positively in a team:** Superior Above Expectations Acceptable, Normal Needs Improvement Poor No Basis
8. **Organizational ability:** Superior Above Expectations Acceptable, Normal Needs Improvement Poor No Basis
9. **Ability to adapt to new situations:** Superior Above Expectations Acceptable, Normal Needs Improvement Poor No Basis
10. **Ability to work independently:** Superior Above Expectations Acceptable, Normal Needs Improvement Poor No Basis
11. **Reliability:** Superior Above Expectations Acceptable, Normal Needs Improvement Poor No Basis
12. **Oral communication skills:** Superior Above Expectations Acceptable, Normal Needs Improvement Poor No Basis
13. **Attitude/Enthusiasm:** Superior Above Expectations Acceptable, Normal Needs Improvement Poor No Basis
14. **Sensitivity:** Superior Above Expectations Acceptable, Normal Needs Improvement Poor No Basis
(compassion/empathy)
15. **Problem solving ability or Common sense** Superior Above Expectations Acceptable, Normal Needs Improvement Poor No Basis

Phrase that represents the Applicants:

1. Greatest Strength: _____

2. Greatest Challenge: _____

3. Comments:

Recommendation: Strongly Recommend Recommend Recommend with Reservations Do Not Recommend

Signature: _____ Date: _____

Please note: It may not be possible to thank each individual for completing a recommendation form. We want you to know, however, that we are aware of the time required and both we and the applicant are most appreciative of your response.