



**BOISE STATE
UNIVERSITY**

Employee Reciprocal Fee Waiver Request

Reciprocal agreements allow Boise State employees to take classes at other Idaho colleges and universities. Please see [Boise State's fee waiver policy 7045](#). Check with the institution you plan to attend for specific rules and limitations.

Student ID# _____ Semester _____ Year _____

Print Student Name _____

Subject & Catalog Number Ex: ENGL 101	University Attending* (ex. Boise State)	Title of Class	Number of Credits	Time of Class (MWF 11:40-12:30)

**Complete a separate fee waiver for each institution you are attending.*

Employee Signature: _____ Date: _____

Print Employee Name: _____ ID#: _____

Department: _____ Phone Number: _____

Supervisor's Signature: _____ Date: _____

Required if employee is attending Idaho State University

Dean or Director's Signature: _____ Date: _____

Required if employee is attending Idaho State University

State Board Affiliate Agency: _____

Phone Number: _____

Spouse's Fee Waiver: Yes No

Supervisor's Signature or Affiliate Approver: _____

Date: _____

HRS Office Use Only:

Approved

Disapproved/Reason