



Request for I-20 for Severe Economic Hardship Work Permit Application

Please complete the following information and attach the required documents. Requests can be submitted by email to internationalinfo@boisestate.edu or in person at the Center for Global Education. We will review your request and respond within 7-10 business days. Please submit all required items.

Name: _____ Student ID: _____

Degree type (select): Bachelor's Master's Doctoral Major: _____

First Semester at Boise State University: _____ Estimated graduation date: _____

Dates requested for work permit (maximum 1 year): _____ to _____

What is the funding listed on your current I-20 (amount & sources)?

What are your current funding sources (list both source and amount available per year)?

Do you have an on-campus job (select/circle)? Yes No

If yes, where do you work and how many hours/week?

Do you have any other employment, such as an internship related to your major (if yes, please list):

Attach a personal statement and any supporting documentation related to your change in financial circumstances. If eligible to apply, this letter and supporting documentation will become part of your application materials to USCIS. The personal statement should cover:

- State your length of time enrolled as a full-time F-1 student and your current GPA
- Explain why you need to work off campus, and how your financial situation has changed
- Describe your attempts to locate other sources of income (additional on-campus work, campus/department scholarships, external scholarships, etc) and their outcomes
- If you currently have on-campus work and scholarships, explain why those are not sufficient
- Guarantee that employment will not interfere with your studies

Create and attach a budget of current school/living expenses and current income, to show how much is still needed. Provide documentation of current financial availability (3 most recent pay slips if you have on-campus or other employment, copy of scholarship letters, bank statements etc.).

Attach a copy of your current I-20 and I-94 form.

I certify that the information in this request is accurate and complete, and that working off-campus will not interfere with my studies. I understand that the application with USCIS may not be approved and that the application fee is non-refundable.

I hereby grant access to the Center for Global Education committee members to review my application and supporting documents for processing of the Severe Economic Hardship work permit.

Signature of student: _____

Date: _____