



**BOISE STATE UNIVERSITY  
FOUNDATION**

**Transfer form**

**Authorization to transfer funds from one Foundation fund to another fund within the Foundation.**

Requestor Name (Please Print): \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_ Ext. \_\_\_\_\_ Mailstop: \_\_\_\_\_

Foundation Fund to be charged (Fund name and number): \_\_\_\_\_

\_\_\_\_\_

Deposit to Foundation Account (Fund name and number): \_\_\_\_\_

\_\_\_\_\_

Amount: \_\_\_\_\_

Explanation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Authorization required (Dean, Chair or other authorized account signers)**

Name \_\_\_\_\_ Title \_\_\_\_\_

Approval Signature \_\_\_\_\_ Date \_\_\_\_\_

After completing this form send the signed original to the BSU Foundation, Attn: Melinda Tucker, MS 1045 or e-mail [MelindaTucker@boisestate.edu](mailto:MelindaTucker@boisestate.edu) the completed form with authorizing signatures. Please retain a copy for your files.

Approval Signature Foundation \_\_\_\_\_ Date \_\_\_\_\_