



Request to Decrease Work-Study and Increase Loans 2025-2026

Student Information

Use BLACK or BLUE ink only

Student Name Student ID Student Phone Number

Recommended deadlines for submitting this form as this process may take up to 4 weeks to process:

November 14, 2025 – if Fall 2025 is your final semester at Boise State (if you are graduating or transferring)

April 1, 2026 – if you will attend Spring 2026 at Boise State.

Please check with financial aid for Summer semester, as it is based on enrollment dates.

Annual Federal Direct Loan limits (not all students qualify for these maximums):

Dependent students

- First Year Undergraduate - \$5,500
- Second Year Undergraduate - \$6,500
- Third Year and Beyond - \$7,500

Independent students

- First Year Undergraduate - \$9,500
- Second Year Undergraduate - \$10,500
- Third Year and Beyond - \$12,500

Work-Study may not be reduced below any amount already earned to date. If you are still working, you must inform your supervisor of your request so they may plan your hours accordingly.

Have you been employed in a work-study position since July 1, 2025?

Yes No

If yes, who have you been employed by?

Department: _____

Supervisor: _____

Are you currently employed in one or more work-study positions?

Yes No

If yes, have you notified your supervisor(s) that you are requesting a reduction in your work study award?

Yes No

Reduce my work-study by: Specific amount of \$ _____

Any unearned remaining balance

Loan increase request: Specific amount of \$ _____

As much as eligibility permits

Loan preference: Subsidized only

Subsidized and/or Unsubsidized

SIGNATURE CERTIFICATION: By signing below, you certify that all of the information reported is complete and correct and that any portion of your work-study award that has already been paid may not be reduced.

Student Signature (Handwritten or Stylus Required – typed will not be accepted)

Date

Deliver to: Boise State Financial Aid Office, Administration Building, Room 124, 1910 University Drive, Boise, ID 83725-1365

Email: FinancialAid@BoiseState.edu | Phone: (208) 426-1664

Note: Documents containing Social Security numbers may not be accepted via email. Please redact the number(s) or submit a different way.