**Criteria for My Ideal Career Assignment- Faculty Instructions**

**Module 2: How to Make a Career Decision**

Important Note 1: This assignment can only be given (as is) if you have also assigned the Complete All Questions assignment, as it will use the information generated from that assignment. Of course, if you’d like, you may modify the assignment and have students assess their interests, abilities, and values in another way before completing this. (You would then need to change the exact language/instructions on the student document.)

This assignment will allow students to begin establishing criteria for their ideal career, which they will use moving forward in the Career Planning Process to evaluate career options and determine which career is the best fit. They will take the interests, abilities, and values they identified from completing the Complete All Questions assignment and regroup them into three columns – “Essential,” “Wish List,” and “Not Important,” as demonstrated in the module.

Important Note 2: Like the Complete All Questions assignment, this one is also designed for electronic completion. To give students the electronic document, delete this faculty instructions page and do a “Save As” with a new name consistent with how you name documents in your course.

Important Note 3: The document for students contains a section for them to copy and paste their answers from the Complete All Questions assignment. Because they are then instructed to drag and drop each item to their criteria chart, *these sections should be blank on the final document they turn in.*

**Criteria for My Ideal Career**

***Instructions:*** For this assignment, you will use the information you generated in the “Complete All Questions” assignment to begin establishing criteria for your ideal career. You will take the interests, abilities, and values you wrote down in that assignment and reorganize them into three columns – “Essential,” “Wish List,” and “Not Important,” as demonstrated in the module.

To make this easier, begin by copying and pasting each of your answers from the “Complete All Questions” assignment below. Then simply take individual items and drag and drop them to the appropriate column in the criteria chart.

Copy and paste all answers from the **INTERESTS** section of your “Complete All Questions” assignment here:

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Copy and paste all answers from the **ABILITIES** section of your “Complete All Questions” assignment here:

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Copy and paste all answers from the **VALUES** section of your “Complete All Questions” assignment here:

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**Criteria Chart**

Drag each item (each individual interest, ability, value) to the appropriate column below as explained in the module. Copy and paste to add more lines if needed.

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| **Essential** | **Wish List** | **Not Important** |
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