**Complete All Questions Assignment- Faculty Instructions**

**Module 2: How to Make a Career Decision**

In this assignment, students will have to answer all of the questions discussed in the module. When you give out the assignment, that would be a good time to remind your students that while these questions are a great starting point because they represent some of the most important things to assess, there are even more questions they could ask themselves to assess their interests, abilities, and values. Encourage them to look for clues in their daily life that could help inform their career choice.

Important Note 1: The student “worksheet” for this assignment is set up to be completed electronically. Students will type their responses, and then either print the document or submit it to you electronically. Just decide how you want it submitted and let your students know.

Important Note 2: Because the student “worksheet” is contained within this document, you will need to make it its own document before sending it out to your class. The easiest way to do this will be to simply delete this first page, then “Save As” with a new document name consistent with how you generally name documents in your course.

Optionally, you might also assign students to complete the Criteria for My Ideal Career assignment after they have finished this one.

**Assessing Your Interests, Abilities, and Values**

***Instructions:*** For this assignment, you will work on answering all of the questions discussed in the module that you can ask yourself to begin assessing your interests, abilities and values. You will fill this document out electronically and either print it to turn it in, or submit it electronically according to the instructions given to you by your instructor. Note that you have as much space as you need to answer these questions; when you get to the end of a line or hit “enter,” a new line will appear below. You may answer the questions in sentences, sentence fragments, a list of items separated by commas, or a list of items where each item is on its own line.

**Interests**

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| 1. What classes have you enjoyed most? (Consider both high school and college classes.) |
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| 2. What are your hobbies and personal interests – the things you do even though no one is making you? |
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| 3. What have you liked about jobs you’ve had? |
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| 4. What have you liked about extracurricular activities you’ve been involved in, like clubs, sports, or volunteer experiences? |
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| 5. When you were little, what did you want to be when you grew up, and what about that kind of work made it sound fun? |
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| 6. What’s your current dream job, and what about it makes it sound fun? |
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| 7. If you were going to voluntarily read a non-fiction book on any topic you wanted to learn about, what would the book be on? |
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**Abilities**

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| 1. What classes have come the easiest to you, and/or in what classes have you outperformed your classmates? |
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| 2. What have family and friends said you are good at? |
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| 3. What do other people ask you for help with? |
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| 4. What parts of jobs you’ve had have come easily to you? |
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| 5. What parts of extracurricular activities have come easily to you? |
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| 6. What are your greatest accomplishments, and what skills did you use to achieve those things? |
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| 7. What skill do you feel the most proud of having? |
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**Work Values**

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| 1. In previous jobs, what has given you satisfaction? |
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| 2. What has given you satisfaction in extracurricular activities you’ve participated in? |
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| 3. In previous jobs, extracurricular activities, or volunteer experiences, what did you especially dislike? |
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| 4. What motivates you to pursue a career – what do you want to get out of it? |
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| 5. Thinking about your greatest accomplishments, what about accomplishing those things made them satisfying to you? |
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