

**Request for Course Substitution**

Form - BME PhD Program

**Instructions**: Complete this form, and then email it to your research advisor and the BME leadership team (coordinator, director, and associate director). The BME director will approve or deny your request. If approved, keep the signed form for confirmation that your course substitution request has been granted. The BME program will also keep a copy.

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Research Advisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of course being requested (check one box):

* Core course. Specify which core requirement: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Track course. Specify your track: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

New course being requested:

Course name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course description (from catalog or instructor):

Justification

Please provide a brief justification for why the new course is an appropriate substitute. If this course is beneficial to your research or career goals, please explain.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BME Director (print) Signature Date

* Approve
* Deny (must include reason)