

BL VII. Boise State University Faculty Senate Processes:

I. Colleges and Schools Represented.

Given that the terms “Colleges,” “Schools,” “Divisions,” and “Units” are used inconsistently in describing the organizational structure of the University, here we detail the constituencies represented in the Senate.

A. Represented by a minimum of two Senators each, and beyond that at a ratio of 1:25, are the College of Arts and Sciences, the College of Business and Economics, the College of Education, the College of Engineering, the College of Health Sciences and the School of Public Service.

B. Clinical Faculty and Teaching and Research Faculty are represented at a ratio of 1:50.

C. Two Senators represent the Graduate College.

D. Represented by one Senator are the College of Innovation and Design, the Library, Adjunct Faculty, and ASBSU.

II. Divisions within Units.

Senators from units typically serve at large, representing all faculty within their unit. However, faculty of units may decide that having Senators represent a specific subset of that unit will make representation more manageable, provide for better communication between Senators and faculty, and better reflect disciplinary or other considerations. Units wishing to apportion Senators to specific internal divisions within the unit may make a proposal to the Senate. Said proposal must be endorsed by two-thirds of the Senate present and voting.

A. The College of Arts and Sciences has elected to apportion its Senators between each of three groups of departments: (1) Anthropology, Art, Design and Visual Studies, History, Music, Theatre, Film and Creative Writing, and World Languages; (2) Communication, English, Philosophy, Psychological Science, and Sociology; and (3) Biological Sciences, Chemistry and Biochemistry, Geosciences, Mathematics, and Physics.

B. All other units select Senators at-large.

III. Committee Structure of the Faculty Senate:

A. Steering Committee

1. Status: [Standing]
2. Membership: The current Vice President and four senior (i.e., have served a minimum of 1 year on the senate) members of the Senate, plus the President of the Faculty Senate as an ex-officio member.
3. Functions:
 - a) Aid the President of the Faculty Senate.
 - b) Determine all questions of appropriate jurisdiction.
 - c) Works with the Vice President, Committee Liaisons, and Deans to fill seats on University committees or other positions requiring representation of the Faculty
 - d) Appoint Ad Hoc committees as needed, including ad hoc committees to review and, if appropriate, revise the Faculty Handbook, Constitution, and Bylaws. This should occur at least once every 5 years.

B. Undergraduate Academic Policy and Standards Committee (UAPSC)

1. Status [Standing]
2. Membership: Standard (see BL II. 1.). The Registrar or his/her designee, the Director of the Foundational Studies Program or his/her designee, the Library Dean or his/her designee, and the Director of the Honors College or his/her designee each serve as nonvoting, ex-officio members.
3. Functions: This committee shall be responsible for all matters of policy governing undergraduate academic standards, including the Foundational Studies Program, the Honors College, and the Albertsons Library.

C. Undergraduate Curriculum Committee (UCC)

1. Status [Standing]
2. Membership: Standard, plus a voting representative from the College of Innovation and Design. The Registrar and the Director of the Foundational Studies Program or their designees serve as nonvoting, ex-officio members. All Committee persons shall normally be current members of their college/divisional curriculum committees, except the Liaison from the Faculty Senate. As needed, the UCC Chair may grant exemptions to those serving on other curriculum committees.
3. Function: This committee shall supervise all undergraduate offerings of the University, including recommendations made by the UAPSC and the General Education Committee (GEC), and shall determine if curricular changes are compatible with existing programs, feasible under given circumstances, and consistent with the educational objectives of Boise State University under state and federal law.

D. Diversity Committee

1. Status [Standing]
2. Membership: Standard. The Director of the International Programs Office and the Center for Teaching and Learning's Faculty Associate for Inclusive Excellence or their designees serve as non-voting, ex-officio members.
3. Functions: This committee shall be responsible for all matters pertaining to diversity in educational programs and policies including but not limited to diversity and difference and enhancement of diversity and difference on campus.

E. Faculty Financial Affairs

1. Status [Standing]
2. Membership: Standard. The Associate Vice President for Human Resources or his/her designee, the Associate Vice President for Budget and Planning or his/her designee, and the Provost or his/her designee each serve as non-voting, ex officio members.
3. Function;
 - a) Advise the Administration and Faculty on:
 - i. Priorities related to budget preparation and allocation of appropriated funds after meeting with appropriate administrators.
 - ii. Designing and monitoring policies pertaining to reduction in force and program phase-outs.
 - b) Make recommendations regarding faculty salaries and fringe benefits.
 - c) Advise faculty members of the Executive Budget Committee of faculty fiscal priorities and coordinate the flow of information between the Faculty members of the Executive Budget Committee and the Faculty.

F. Faculty Professional Standards Committee

1. Status [Standing]

2. Membership: Standard, omitting student representation, plus a voting member from the College of Innovation and Design. The Provost or his/her designee and the Associate Vice President for Academic Affairs or his/her designee serve as nonvoting, ex-officio members.
3. Function:
 - a) Responsible for all matters of policy regarding Faculty professional standards (e.g., Rank, Promotion, Evaluation, Tenure, Emeritus status).
 - b) Ensure opportunities for faculty development.

G. Sabbatical Committee

1. Status [Standing]
2. Membership: Standard, with the caveat that only tenured or tenure-eligible faculty may serve. The Provost or his/her designee serves as a nonvoting, ex-officio member.
3. Function: This committee shall be responsible for all matters of policy regarding sabbaticals, including the recommendation for which Faculty should be awarded sabbaticals.

H. Graduate Council (GC)

1. Status [Standing]
2. Membership: Standard. The Library Dean or his/her designee and the Graduate Dean both serve as nonvoting, ex-officio members.
3. Function:
 - a) This committee shall be responsible for all matters of policy governing graduate academic standards
 - b) The GC shall supervise all graduate offerings of the University determining that curricular changes be compatible with existing programs, feasible under given circumstances, and consistent with the educational objectives of Boise State University under state and federal law. The Council shall be concerned with all matters of policy and procedures of the Graduate College.

I. Student Affairs

1. Status [Standing]
2. Membership: Standard. The Director of Financial Aid or his/her designee, the Registrar or his/her designee, and the Dean of Extended Studies or his/her designee, each serve as nonvoting, ex-officio members.
3. Functions: This committee shall be responsible for matters of policy regarding the registration, orientation, and advising of students; for policies pertaining to the awarding of student scholarships, grants and loans and overseeing the process of selecting scholarship recipients; and for policies, procedures, and coordination of prior learning.

J. Faculty Grievance Committee

1. Status [Standing]
2. Membership: Standard, omitting student representation.
3. Functions: This committee shall conduct hearings to resolve individual Faculty grievances within the guidelines of Boise State University Grievance Policy. This committee shall be responsible for recommending desirable and/or necessary changes in the Boise State University Grievance Policy and Procedures.

K. General Education Committee (GEC)

1. Status [Standing]
2. Membership: Standard, plus a faculty representative for each of the Foundations of the Disciplines areas and a faculty representative from each of Foundations of Writing, Foundations of Oral Communication, and Finishing Foundations. The Registrar or his/her

- designee, the Director of the University Foundations or his/her designee, the Associate Director of University Foundations or his/her designee, and the Dean of Extended Studies or his/her designee are each included as non-voting, ex-officio members.
3. Functions: This committee shall be responsible for those matters of policy governing undergraduate general education, as determined by the Faculty Senate, including those academic programs that are unaffiliated with a college, or lack Faculty Senate representation. The GEC shall evaluate and approve any proposed modifications or articulations of ULOs and University Foundations (UF) courses, including Foundations of the Discipline (FD), Foundations of Oral Communication (FC) and Finishing Foundation (FF) course applications and proposed modifications to existing FD, FC or FF courses. All GEC decisions regarding ULOs will be submitted to the UCC for final approval.