(1501-2020) KINESIOLOGY Faculty Self-Evaluation

**NOTE**: **You will be signed out of Faculty180 after 60 minutes of inactivity for security reasons. Please save your work accordingly.** It is recommended to prepare your evaluation narratives in a [Word document version of the form](https://www.boisestate.edu/academics-deptchairs/faculty180/faculty-resources/annual-evaluation-forms/) before entering it into this evaluation form. If you will be away from your desk for an extended time, place a character/number in any/all required fields and **save** your work so as not to lose it.

**New in CY 2020**: Past calendar year's semester workloads and current spring workload is now entered in the new **Workload** section under "Activities". Only the past CY workload will appear in the annual activity report.

**ALSO NOTE:** **Do not** hit the 'Evaluate' button while you have an evaluation form opened, even if it's **minimized. This will reload the form, and you will lose any unsaved progress.**

**INSTRUCTIONS:**

Faculty, please use this form to conduct a self-evaluation of your performance for the past calendar year, as well as to discuss goals for the current calendar year.

Only use the Attachments section at the bottom of this form to load a Sabbatical report, if you participated last year. Other documents should be attached directly to the relevant Activities section entry.

**Examples:**

* Course syllabi, evaluations, and classroom observation reports --> TEACHING - Credit Courses
* Article PDFs or video of play production --> RESEARCH - Scholarly and Creative Contributions

AEvaluation Period

|  |  |
| --- | --- |
| **Past Calendar Year\*** |                                                                                                                                                  |

BCourse Evaluation Ratings

Faculty, please fill out the following information: Please enter the overall instructor and course ratings calculated from the official university online evaluations for this calendar year (Fall and Spring combined).

|  |  |
| --- | --- |
| **Overall Instructor Rating** |  |
| **Overall Course Rating** |  |

CFaculty Narratives (past calendar year)

Narratives are used to reflect on aspects of your work that you feel should be acknowledged, beyond completion of assigned duties. For example, explaining course innovations, circumstances behind course evaluation results, noteworthy influence of your scholarship, etc.

|  |  |
| --- | --- |
| **Teaching (past calendar year)\*** |  11pt 12 words |
| **Scholarship (past calendar year)\*** |  11pt 12 words |
| **Service (past calendar year)\*** |  11pt 12 words |
| **Administrative position service (past calendar year)** |  11pt 0 words |

DScholarly Activity Requirement

For tenure-track and tenured faculty seeking promotion: COHS Policy #210 (dated 10/5/2015) states, "Candidates must show evidence of having achieved an average of one (1) peer reviewed publications per year."

|  |  |
| --- | --- |
| **Have you satisfied COHS scholarship peer-reviewed publication requirement for the year of this evaluation?** |          |
| **If not, please discuss why:** |  11pt 0 words |

EOPTIONAL: Other Faculty Comments (past calendar year)

What else about the past calendar year would you like to share that you believe may be important in terms of evaluating your performance?

|  |  |
| --- | --- |
| **Other Faculty Comments (past calendar year)** |  11pt 0 words |

FPlanned Fall Workload Distribution (current calendar year)

Workload distribution should total 50%. The percentages entered here should reflect the planned distribution of next fall's workload as best as you know them as of the date you complete this form.

|  |  |
| --- | --- |
| **Current Fall Calendar Year\*** |                                                                                                                                                  |
| **Teaching % (next Fall)\*** |  |
| **Scholarship % (next Fall)\*** |  |
| **Service % (next Fall)\*** |  |
| **Administrative service % (next Fall)\*** |  |
| **Leave/Offset % (next Fall)\*** |  |

GGoals (current calendar year)

Briefly describe your goals for the current calendar year

|  |  |
| --- | --- |
| **Teaching Goals (current calendar year)\*** |  11pt 12 words |
| **Scholarship Goals (current calendar year)\*** |  11pt 12 words |
| **Service Goals (current calendar year)\*** |  11pt 12 words |
| **Administrative position service Goals (current calendar year)** |  11pt 0 words |

HOther Faculty Comments (current calendar year)

What else are you planning for the current calendar year that you would like to share that you believe may be important in terms of evaluating your performance?

|  |  |
| --- | --- |
| **Faculty Comments (other calendar year)** |  11pt 0 words |

IFaculty E-Signature

Please enter the date when you complete this form. You may make further changes until you SUBMIT this from the Evaluation Menu.

|  |  |
| --- | --- |
| **Full Name\*** |  |
| **Date Completed\*** |  |